

SIENA STREIBER

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Writer's Assistant/Consultant - *B.J. Novak (independent)* **Current**

- When needed, part-time assistant work for B.J. Novak
- Pitching ideas, providing feedback on scripts and film projects as well as other projects

Writer's Assistant - *B.J. Novak Presents: The Premise (FX)* **May 2020 – September 2021**

- Worked closely with B.J. Novak and producer Nicholas Kraft to execute the show
- Took and organized notes including a hyperlink to table of contents each day, conducted research, engaged writers, scheduled Zoom meetings and troubleshooted technology to run the virtual room
- Organized Dropbox folders containing scripts and notes, provided feedback on scripts, pitched alts and original ideas, completed small writing assignments, provided notes/opinions on final cuts of episodes
- Wrote original material for B.J.'s "intros," as well as pitched the ending for "The Commenter"

Writer's Assistant - *Liza on Demand - Season 3 (YouTube)* **December 2020**

- Hosted Zoom writers' room and took notes in the punch-up room, occasionally pitched
- Assisted with technical difficulties, organized notes and helped writers with general concerns

Writer's Assistant - *Michael Karnow (independent)* **2020**

- Part-time, writer's assistant, took notes and pitched ideas for world-building and story

Assistant to Executive Producer / Head Writer - *American Crime Story (FX)* **January – April 2020**

- Handled personal and professional tasks including copyediting and proofreading scripts, assisting with research, taking notes, taking calls and handling emails
- Managed and tracked meetings and scheduling, corresponded with production team, assisted with pre-production prep

Writers' Room PA - *American Crime Story (FX)* **September 2019 – January 2020**

- Handled upkeep of writers' room supplies and replenishing kitchen, purchased lunches, handled birthdays and other special occasions, assisted Research Assistant with research projects
- Organized and coordinated moving the writers' room from three different offices to the Fox Lot

Casting Intern / Temporary Assistant - *Amblin Entertainment* **2017**

- Updated talent files and Film/TV database, wrote character breakdowns for scripts
- Answered phone calls and assisted in the planning of evening-before Emmys party

PERSONAL PROJECTS AND SKILLS

"Screwed" - *original pilot*

- Winner of Stanford SIE writing competition, read by executives at *Hoorae Media & Joy Factory*

"Always Be A Friend" - *music video*

- Creative-directed and produced a music video for my own original song

Skills: Writing | Notes | Script Analysis | Coverage | Social Media | Film and Production Research | Production

Other: Spanish (basic) Italian (basic), published songwriter and musician, comedian, and writer

EDUCATION

Stanford University, Stanford CA

Matriculation - June 2018

Bachelor of Arts in English, Creative Writing, Minor in Psychology